



**Board of Directors Special Meeting  
Agenda**

**Monday, June 24, 2024  
10:00 a.m.**

**Westin Sacramento  
4800 Riverside Boulevard  
Sacramento, CA 95822**

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In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation to participate in this meeting, please contact Amanda Bistolfo, [amanda.bistolfo@sedgwick.com](mailto:amanda.bistolfo@sedgwick.com). Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Documents and materials relating to an open session agenda item that are provided less than 72 hours prior to a regular meeting will be available for public inspection at 1750 Creekside Oaks Dr., Suite 200, Sacramento, CA 95833.

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- 1. CALL MEETING TO ORDER; INTRODUCTIONS**
- 2. APPROVAL OF AGENDA AS POSTED OR AMENDED**
- 3. PUBLIC COMMENTS** – This time is reserved for members of the public to address the Board relative to matters of Fire Risk Management Services (FRMS) not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person and twenty minutes in total.
- 4. CONSENT CALENDAR** – If a Board member would like to discuss any item listed, it may be pulled from the Consent Calendar.
  - 5** \*A. Minutes of the April 22, 2024, Board of Directors Meeting
  - 16** \*B. E-Brief, May 2024
  - 19** \*C. Treasurer’s Report for Quarter Ended December 31, 2023
  - 69** \*D. Interim Financial Statements for Quarter Ended September 30, 2023
  - 72** \*E. Interim Financial Statements for Quarter Ended December 31, 2023
  - 73** \*F. Check History Report from April 1, 2024 to June 7, 2024
  - 75** \*G. Workers’ Compensation Program Actuarial Report and Proposed Rates for 2024/25

*\* Reference materials enclosed with staff report.*

- 103 \*H. Worker's Compensation Claims Lag Time Report for Quarter Ended March 2024
- 104 \*I. Claims Oversight Summary 3Q23
- 109 \*J. Claims Oversight Summary 4Q23
- 114 \*K. Workers' Compensation Legislative and Industry Updates
- 116 \*L. FDAC-EBA Audited Financial Statements as of June 30, 2023
- 151 \*M. Resolution 2024-01, Policy Regarding Reimbursement of Costs for Resiliency Training Services for Participating Members
- 153 \*N. Board Document Review Schedule
- 162 \*O. MyWorkPlace Proposed Fees for 2025, 2026, and 2027
- 163 \*P. EmpiRx Pharmacy Benefit Manager RX Plan Change Effective July 1, 2024
- 164 \*Q. Resolution 2024-03, Authorizing Investment of Monies in the Local Agency Investment Fund
- 167 \*R. Resolution No. 2024-04, Establishing All Bank Accounts, Local Government Pools, Credit Cards, and Authorized Signatures.
- 171 \*S. Approval of Revised Conflict-of-Interest Code  
***Recommendation: Approval of the Consent Calendar***

**5. BENEFITS PROGRAM**

- 175 \*A. 2025 Employee Benefit Plans Renewal Approval  
***Recommendation: Consider Options for the 2025 Final Renewal Rates.***
- 218 \*B. Agreement with Keenan for Medical Plan Claims Administration Services  
***Recommendation: Approve the contract with Keenan and Associates for Medical Third-Party Claims Administration Services from July 1, 2024 through June 30, 2028.***
- 244 \*C. Section 125 Flexible Spending Account Options  
***Recommendation: Provide direction to staff.***

**6. GENERAL ADMINISTRATIVE MATTERS**

- 246 A. Review of the Professional Services Agreement with Smith Moore and Associates, Inc.  
***Recommendation: Provide direction to staff.***
- 247 \*B. Agreement with First Responders Resiliency, Inc. for Resiliency Training Services  
***Recommendation: Approve the agreement between FRMS and FRRRI for Resiliency Training Services, effective July 1, 2024.***
- 257 \*C. Wellness Budget for the 2024/25 Program Year  
***Recommendation: Approve the Wellness Budget for the 2024/25 Program Year.***
- 260 \*D. Resolution 2024-02, Establishing Board of Directors and Benefits Committee Meeting Dates for the 2024/25 Fiscal Year  
***Recommendation: Review and approve Resolution No. 2024-02, Establishing FRMS Meeting Dates for the 2024/25 Program Year.***
- 262 E. 2024/25 Conference Plan  
***Recommendation: Provide direction to staff.***

\* Reference materials enclosed with staff report.

- 264 F. Results of Board of Directors Election, Election of New Treasurer, and Appointment of Assistant Treasurer and Secretary  
**Recommendation: Elect Carol Pigoni for the position of Treasurer and ratify the President's appointment of Kemble Ng as Assistant Treasurer and Jim Elledge as Secretary.**

**7. FINANCIAL MATTERS**

- 265 \*A. Approval of Operating Budget for the 2024/25 Program Year  
**Recommendation: Review and approve the Operating Budget for the 2024/25 Program Year.**
- 285 \*B. FASIS Audited Financial Statements for the Fiscal Year Ended June 30, 2023  
**Recommendation: Accept the audited financial statements of FASIS for the fiscal year ended June 30, 2023, and direct staff to work with the auditor to finalize the reports.**
- 326 \*C. Review of Proposals for Financial Audit Services  
**Recommendation: Select a financial statement auditor for the fiscal years ending June 30, 2024, 2025, and 2026.**

**8. SAFETY & RISK CONTROL PROGRAM**

- 401 \*A. Safety and Risk Control Manager's Report  
**Recommendation: None.**
- 406 \*B. Presentation of the 2024/25 Risk Control Service Plan  
**Recommendation: Review and approve the FRMS Risk Control Service Plan 2024/25 and/or provide direction to staff.**

**9. WORKERS' COMPENSATION PROGRAM**

- 409 \*A. Memorandum of Coverage for the 2024/25 Program Year  
**Recommendation: Approve the FRMS Workers' Control Compensation Memorandum of Coverage for the 2024/2025 Program Year.**
- 427 \*B. Proposed Updates to Settlement Authority Policy  
**Recommendation: Review and approve the proposed updates to the Settlement Authority Policy, effective June 24, 2024.**
- 429 \*C. Workers' Compensation Claims Update by Athens Administrators  
**Recommendation: None.**

**10. CLOSED SESSION**

Pursuant to Government Code Section 54956.95(a) and 54956.9(b)(3)(C), the Board of Directors will recess to closed session to discuss claims for the payment of workers' compensation liability incurred by a local agency member of the joint powers authority.

A. Settlement Authority Requests to the Board of Directors:

**District**

**Claimant**

**Date of Injury**

\* Reference materials enclosed with staff report.

**FRMS Board of Directors  
Special Meeting Agenda  
June 24, 2024**

Monterey County Regional FPD Scott Fenton—89000256  
Mountain Gate CSD Fred Blough—22002885

03/24/2022  
10/24/2021

**11. REPORT FROM CLOSED SESSION**

The Board will reconvene into open session and report on any action(s), or lack thereof, taken with regard to the claim(s) discussed under agenda item 10. Closed Session.

**12. CLOSING COMMENTS**

- A. Board of Directors
- B. Staff

**13. ADJOURNMENT**

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