



**Board of Directors Meeting  
Agenda**

**Monday, January 13, 2025  
10:00 a.m.**

**[Zoom](#)**

**Meeting ID: 814 2942 3958**

**Passcode: 892256**

**(669) 444-9171**

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All portions of this meeting will be conducted via teleconference in accordance with Government Code Section 54953. The teleconference locations are as follows:

- Sedgwick, 1750 Creekside Oaks Dr, Suite 200, Sacramento, CA 95833
- Alpine Fire District, 1364 Tavern Rd, Alpine, CA 91901
- Central Fire District of Santa Cruz County, 930 17th Ave, Santa Cruz, CA 95062
- Lakeside Fire Protection District, 12216 Lakeside Ave, Lakeside, CA 92041
- Murphys Fire Protection District, 37 Jones St, Murphys, CA 95247
- Novato Fire District, 95 Rowland Way, Novato, CA 94945
- Sonoma County Fire District, 8200 Old Redwood Hwy, Windsor, CA 95492
- Sonoma Valley Fire District, 630 Second St West, Sonoma, CA 95476
- South Lake County Fire Protection District, 21095 Hwy 175, Middletown, CA 95461
- Southern Marin Fire Protection District, 28 Liberty Ship Way, Suite 2800, Sausalito, CA 94965
- Tiburon Fire Protection District, 1679 Tiburon Blvd, Tiburon, CA 94920

Each location is accessible to the public, and members of the public may address the Board from any teleconference location.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation to participate in this meeting, please contact Amanda Bistolfo, [amanda.bistolfo@sedgwick.com](mailto:amanda.bistolfo@sedgwick.com). Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Documents and materials relating to an open session agenda item that are provided less than 72 hours prior to a regular meeting will be available for public inspection at 1750 Creekside Oaks Dr., Suite 200, Sacramento, CA 95833.

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**1. CALL MEETING TO ORDER; INTRODUCTIONS**

*\* Reference materials enclosed with staff report.*

**2. APPROVAL OF AGENDA AS POSTED OR AMENDED**

**3. PUBLIC COMMENTS** – This time is reserved for members of the public to address the Board relative to matters of Fire Risk Management Services (FRMS) not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person and twenty minutes in total.

**4. CONSENT CALENDAR** – If a Board member would like to discuss any item listed, it may be pulled from the Consent Calendar.

- 7 \*A. Minutes of November 14, 2024 Board of Directors Meeting
- 21 \*B. Check History Report from October 10, 2024 to December 31, 2024
- 23 \*C. Biennial LAWCX FRMS Claims Audit 2024

***Recommendation: Approval of the Consent Calendar.***

**5. GOVERNANCE**

37 A. Consolidation of Benefits and Wellness Committees  
***Recommendation: Approve the consolidation of the duties and responsibilities of the Wellness Committee into that of the current Benefits Committee; and provide direction as to structural changes, if any.***

38 B. Update to Governing Documents Regarding Withdrawal  
***Recommendation: Information and Discussion.***

**6. BENEFITS PROGRAM**

39 A. Gallagher Acquires AssuredPartners (Parent Company of Keenan & Associates)

***Recommendation: Information and Discussion.***

40 \*B. Program Performance Update

***Recommendation: None.***

43 \*C. Medical Program Performance Update

***Recommendation: None.***

**7. GENERAL ADMINISTRATIVE MATTERS**

46 A. Executive Director’s Report

***Recommendation: None.***

47 B. Update on Withdrawals & New Members

***Recommendation: None.***

48 \*C. Exception Guidelines

***Recommendation: Approve Resolution 2025-01 regarding the extension of authority for staff to grant exceptions.***

51 \*D. Annual Physicals Service Providers

***Recommendation: Repeal Resolution 2023-03; and pass Resolution 2025-02.***

56 E. Consideration of Shasta Fire Protection District to Join Workers’ Compensation Program

\* Reference materials enclosed with staff report.

**Recommendation: Approve Shasta Fire Protection District for membership in FRMS, effective December 23, 2024.**

- 57 F. Consideration of Stinson Beach Fire Protection District to Join Workers' Compensation Program  
**Recommendation: Approve Stinson Beach Fire Protection District for membership in FRMS pending approval by LAWCX and PRISM.**

**8. FINANCIAL MATTERS**

- 58 \*A. Draft FRMS Audited Financial Statements as of June 30, 2024  
**Recommendation: Accept the Draft FRMS Audited Financial Statements for the Fiscal Year Ended June 30, 2024, and direct staff to work with the auditors to finalize the report.**

- 98 B. Update on Stop Loss  
**Recommendation: None.**

**9. SAFETY & RISK CONTROL PROGRAM**

- \*A. Safety and Risk Control Update  
**Recommendation: Receive update, promote the Risk Control visits, and provide direction to staff regarding unresponsive members.**

**10. CLOSED SESSION**

Pursuant to Government Code Section 54956.95(a) and 54956.9(b)(3)(C), the Board of Directors will recess to closed session to discuss claims for the payment of workers' compensation liability incurred by a local agency member of the joint powers authority.

- A. Settlement Authority Requests to the Board of Directors:

<u>District</u>	<u>Claimant</u>	<u>Date of Injury</u>
Susan River FPD	Steven Hitchcock – Claim#: 23019588	DOI: 03/21/23

**11. REPORT FROM CLOSED SESSION**

The Board will reconvene into open session and report on any action(s), or lack thereof, taken with regard to the claim(s) discussed under agenda item 10. Closed Session.

**12. CLOSING COMMENTS**

- A. Board of Directors  
B. Staff

**13. ADJOURNMENT**

**FRMS Board of Directors  
Meeting Agenda  
January 13, 2025**

- The next regular meeting of the FRMS Board of Directors will be held on Monday, March 31, 2025.